

June 28, 2013

Dunham Lake Property Owners' Association  
P.O. Box 304, Highland, Michigan 48357

Lot O 086

Dear O 086

The annual walk of the perimeter of the common areas was held April 11, 2013. During this walk a probable encroachment was discovered Brush extends into the greenbelt.

This is in violation of our Common Area's Management Policy <http://dunhamlake.org/RulesProcedures/commonareamgmtpolicy.htm>  
If you do not have internet access, we can mail a copy of it to you. You should also have a copy in the papers your real estate agent gave you when you moved in.

The Encroachment Abatement Procedure requires that we write this letter, and that you respond to it in writing within 2 weeks (DLPOA must receive response by July 26, 2013). A telephone response is not adequate; the response must be in writing. Mail your reply to the above address. You can also send your reply via email to [caroledgannon@yahoo.com](mailto:caroledgannon@yahoo.com). A response will be emailed to you upon receipt of your email. If you do not get a reply within 72 hours you should assume that we did not receive your email. It is then your responsibility to try again, either by email or regular mail. A copy of your reply, minus your name, will be posted to the encroachment report that is published on the web. Please review the Encroachment Abatement Procedure at <http://dunhamlake.org/RulesProcedures/encroachmentabatement.htm>. It is your responsibility to be familiar with this document. This policy requires the DLPOA to impose fines on Lot Owners who do not comply with the Common Area Management Policy, in addition to legal action.

An encroachment report will be published in the upcoming Dunham Laker. The complete report, as submitted to the Board, will be published on the web site [Dunhamlake.org](http://Dunhamlake.org). Images of your encroachment are on the web site. A report will also be presented at the annual meeting.

Sincerely,

Carole Gannon  
Greenbelt

Carol VanSpybrook  
Civic Committee