

November 10, 2015

Dunham Lake Property Owner's Association
P.O. Box 304, Highland, Michigan 48357

Between perimeter posts 96 and 97
Lot 166

Dear

An inspection of the perimeter of the common areas was performed on November 9, 2015. During this walk a possible encroachment was discovered. We noted a pile of leaves on the Common Area.

Since the lot adjacent to yours clearly was placing their lot's leaves on the common area, we are not sure if the leaves adjacent to your lot came from your neighbors or if they were placed there by you. If you did not place your leaves on the common area, please accept our apology for this letter and kindly let us know via written letter or email...hallinen@yahoo.com.

If you did, in fact, place your leaves on the common area, please comply with the follow instructions...

If this ENCROACHMENT is on the Common Area it is in violation of our Common Area's Management Policy <http://dunhamlake.com/rules/commonareamgmtpolicy.htm>. If you do not have internet access we can mail a copy of it to you. You should also have a copy in the papers your real estate agent gave you when you moved in.

The Encroachment Abatement Procedure requires that we write this letter, and that you respond to it in writing within 2 weeks (DLPOA must receive response by November 28, 2015.) A telephone response is not adequate; the response must be in writing. Mail your reply to the above address. A copy of your reply, minus your name, will be posted to the encroachment report that is published on the web. Please review the Encroachment Abatement Procedure at <http://dunhamlake.com/rules/encroachmentabatement.htm>. It is your responsibility to be familiar with this document. This policy requires the DLPOA to impose fines on Lot Owners who do not comply with the Common Area Management Policy, including not replying to this letter by the stated date, in addition to legal action.

In your letter you must tell us that the encroachment has been resolved. Specifically, you must state that you will refrain from placing yard litter from your lot on the common area. You are also directed to abide by the Common Area Management Policy's rules in the future.

An encroachment report will be published in the upcoming Dunham Laker. The complete report, as submitted to the Board, will be published on the web site Dunhamlake.com. An image of

your possible encroachment is on the web site. A report will also be presented at the annual meeting.

Sincerely,

Diane L. Hallinen
Greenbelt Committee

Terry Gannon
Civic Committee